

IDAHO STATEWIDE HEALTHCARE INNOVATION PLAN

Meeting Notes

CLIENT:	State of Idaho	MEETING DATE:	June 27, 2013
SUBJECT:	Health Information Technology (HIT)	LOCATION:	450 State Street – Conference Room 7A Conference Call Number: +1 877 451 3701 – Passcode: 6025226589#
ATTENDEES:	Present: Scott Carrell, Michael Farley, Michael Gaul (for Steve Garske), John Kee, Joe Skeen, Scott Smith, Peter Sorenson (for Yvonne Ketchum), Rick Turner, Platt Thompson, Tina Voves, Tim Heinze Facilitators: Jack Peters, Andrew Wilson Mercer: Ed Fischer Absent: Peggy Evans	DISTRIBUTION:	

Topics

- 8:00–8:15 am: Introductions/overview of meeting schedule.
- 8:15–9:00 am: Review focus group questions/discussion guide.
 - Update/Change as needed.
- 9:00–10:30 am: Gap analysis/current state.
 - Process overview.
 - Timing to complete gap analysis.
 - Gap analysis use in HIT.
 - Gap analysis template.
- 10:30–10:45 am: Break.
- 10:45–11:15 am: Continue gap analysis/current state.
- 11:15–11:45 am: Discuss future state.
 - Future state vision.

- Framework/timing/phases.
 - Future state vision/information gathering.
- 11:45 am–12:00 pm:
 - Review and recap.
 - Outstanding items, tasks, and deliverables.
 - Next steps and timing.

Follow-Up Items

- Request Washington and Idaho Regional Extension Center for HIT current state information from Peggy Evans (on vacation this week).
- Scott Smith to provide Veteran's Administration information for current state gap analysis.
- John Kee will ask Dr. Marc Chasen to provide write-up for St. Luke's current state HIT.
- Tim Heinze - will provide a stratification list of providers

Notes

- Scott Smith (from VA) recommended applying a reading grade calculator to the focus group questionnaires. Recommended applying a reading grade for questions equivalent to sixth grade (instead of twelfth). www.readability-score.com recommended for analysis of focus group questions.
- Reply to HIT group – how focus group participants are selected, size of groups, time frames. ***Ed responded that locations have been selected. There is some input into the process that needs to be evaluated. Target composition has been determined. Target size is 12, but will not exceed 18.
- Task for Scott: Connect Mary and Tina regarding rural area considerations. Scott will have Mary contact Tina.

Gap Analysis Matrix discussion:

- Majority of today's meeting was a round-table discussion of current state HIT activities at work group member organizations to "fill in" the gap analysis matrix for "current state".
- Steering Committee approved the format of the gap analysis matrix; however each of the work groups may have areas that are not relevant; we have the flexibility to develop the materials as we see fit.
- Tim Heinze will provide a stratification list of providers. Jack and Andrew to check Mercer's database as well.

- Pete Sorenson (for Lance and Yvonne) – participating for BC today. He is on Idaho's Health Data Exchange (IHDE) board.
- Question for HIT group – what is their community interoperability, e.g. within the various associations?
- John will have Dr. Mark Chasen submit a write-up on St. Luke's
- Scott Smith – VA – will send us information on the VA.
- Scott Carrell – wrap up afterwards. The IHDE has an initiative underway to document the data needs across all participants. The effort will likely be done in October. Should we present this as an in-flight task or should we have the gap analysis as part of the SHIP provide this information? Would be better to demonstrate that IHDE is already in-flight with the collection of this data.
- Stakeholder contribution is a significant indicator of willingness (and need) of a health information exchange.
- Next steps: Upcoming focus group meetings in Idaho Falls; responses captured in today's meeting will be placed in matrix and provided to Mercer's gap analysis writing team early next week. Work group will review 'current state' gap analysis matrix in next work group meeting after Mercer writing team has compiled responses. Future state visioning activities in next workgroup meeting – July 23, 2013.